IV. Active Shooter Incident

In the unlikely event that an Active Shooter Incident should occur on campus, the University may utilize multiple notification methods such as text messaging, CU campus wide e-mail, or building PA systems, to alert CU community of an active shooting incident. If an event occurs, you should be prepared to Run, Hide, Fight.

Immediate Actions
- **RUN.** Evacuate the premises if possible; leave belongings behind. If event occurs outside, take immediate cover indoors away from the active shooter(s).
- Help others escape if possible, but do not wait if they are hesitant.
- Prevent others from entering area and contact authorities when safe and able to do so.

If Escape is Not Possible
- **HIDE.** If evacuation is not possible, find a place to hide where the active shooter is less likely to find you and where you won’t trap or limit your movement.
- Lock and barricade doors.
- Take adequate cover/protection, conceal yourself behind concrete walls, thick desks, or filing cabinets.
- Turn off lights, close blinds, and block windows.
- Silence cell phones, turn off radios and computers.
- Keep occupants calm, quiet, and out of sight.
- Stay low – on the floor and call authorities if able.

If Hiding is Not Possible
- **FIGHT.** Be prepared to fight as aggressively as you can; your life depends on it.
- Enlist others to join you.
- Attempt to incapacitate the shooter using whatever weapons are available. Improvise, using chairs, waste baskets, umbrellas, and paper weights etc. to use against the active shooter.

Police Response
- Remain calm and follow officers’ instructions.
- The officers’ objective is to engage and neutralize the shooter(s) immediately.
- Put down any items in your hands and raise your hands and spread your fingers.
- Keep hands visible and avoid pointing, screaming and yelling.
- When shooter is neutralized, responders will facilitate follow-up medical care, interviews, counseling, and will begin an investigation.

Contact Authorities
Call 911 for Police and (212) 854-5555 or campus phone extension 4-5555 for the Department of Public Safety.

What to Report
Report your specific location – CU, building name and room number.

Number of persons at your specific location and injuries – number and type of injuries.

Assailant(s) location, number of assailants, race/gender, physical description, clothing description, type and number of weapons, backpack, shooter’s identity, if known, whether separate explosions occurred other than gun fire.