Hazardous Materials

**Emergency Procedures for Hazardous Substance Spills:**

- Any spill of a hazardous substance must be reported immediately to the Department of Public Safety at (212) 854-5555 or campus phone extension 4-5555. The Department of Public Safety will immediately contact Environmental Health & Safety at (212) 854-8749 or campus phone extension 4-8749.
- Provide any information you may have as to the location and extent of the spill, and as to the chemicals involved or stored in the area.
- Stop the SOURCE of the spill if possible, but DO NOT attempt to clean up the spill yourself unless you are properly trained.
- Don’t endanger yourself or others.
- Remove any victims from the area **ONLY** if it can be done safely, and evacuate the area.
- If chemicals come in contact with your skin, immediately flush the affected area with clean water for at least 15 minutes.
- Persons who may be contaminated by a spill/release are to:
  - A.) Seek medical attention immediately.
  - B.) Avoid contact with others.
  - C.) Alert responders/emergency personnel of the injury.
  - D.) Try to obtain the SDS for chemicals involved to provide to emergency responders.
- Aid victims if possible until emergency help arrives.
- Make yourself available to supply critical information.

**Emergency Procedures for Fumes/Vapors**

- If the presence of harmful/irritating fumes is suspected, the affected area should be evacuated. Don’t endanger yourself or others.
- Remove any victims from the area **ONLY** if it can be done safely, and evacuate the area.
- If possible, aid victims outside of affected area until emergency personnel arrive.
- Use a telephone away from the affected area and notify the Department of Public Safety at (212) 854-5555 or campus phone extension 4-5555. The Department of Public Safety will immediately contact Environmental Health & Safety at (212) 854-8749 or campus phone extension 4-8749.
- It may be possible to ventilate an affected area by opening windows and or activating exhaust fans, provided such an action is undertaken by trained personnel and does not exacerbate the situation or put personnel in harm’s way while attempting to ventilate.
- Make yourself available to supply critical information.