Power Outage

Immediate Actions

- Remain calm.
- Notify the Department of Public Safety at (212) 854-5555 or campus phone extension 4-5555.
- Provide assistance to persons with mobility related disabilities. Notify the Department of Public Safety if persons with mobility related disabilities are in the area and may need to be relocated.
- Provide assistance to other individuals in your immediate area, if possible.
- Secure files, turn off computers, unplug electronic equipment, and lock windows and doors as you leave.
- Proceed cautiously to an area that has emergency lights.
- Do not light candles or other types of flames for lighting.

If Trapped in an Elevator

- Remain calm.
- Public Safety Officers and/or the FDNY will be dispatched to your location to assist you.

What to Report

- Report your location, name, and telephone number, and the location of the power outage.
- Report the extent of the power outage, if known.
- Report any persons with disabilities who are in the area and may need to be relocated.

Persons with Disabilities

- It is suggested that individuals who use wheelchairs or who have a mobility related disability prepare for an emergency ahead of time by instructing coworkers or fellow students on how to assist in an emergency.
- During an emergency evacuation due to a power outage, building elevators should not be used. Contact the Department of Public Safety for assistance evacuating during a power outage.